



**DSC 2022 EUROPE VR**  
Driving Simulation & Virtual Reality Conference & Exhibition

**14-16 sept 2022 | Strasbourg**

# **STRASBOURG EVENTS.**

## **DRIVING SIMULATION CONFERENCE**

From 15<sup>th</sup> to 16<sup>th</sup>, September 2022

# **EXHIBITOR GUIDE**



**DSC 2022 Europe VR**  
Driving Simulation Conference & Exhibition | Strasbourg – 14-16 Sept. 2022



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## DSC 2022 Europe VR – Exhibition information

### About DSC 2022

The DSC 2022 Europe organizing committee is offering you the opportunity to demonstrate your products and services during this conference. With the right mix of science and industry, you have the opportunity to meet and discuss with representatives of the world's leading car manufacturers and suppliers in a friendly environment.

### Why exhibiting at DSC 2022?

We are committed to bringing you the best opportunity to meet and network with many **customers, prospects and partners** in the field of driving simulation.

**Authors, keynote speakers and delegates** are attending this conference with the common aim of hearing about the latest developments in the field and will be keen to learn about your technology and services. The conference is expected to attract more than **300 attendees**, which will ensure that the event has the buzz you need to generate interest in your products.

### Your Exhibitor's package includes

- One attendee pass
- One stand, with electricity
- One table, two chairs
- Distribution of a brochure or advertising material of the exhibitor in the attendee's pack is available on request

**Deadline for exhibitor registration: July 31st, 2022**

### 3 booth formats

- 6 m<sup>2</sup> - 3 m x 2 m
- 9 m<sup>2</sup> - 3 m x 3 m
- 12 m<sup>2</sup> - 3 m x 4 m

**30 spaces available in total**

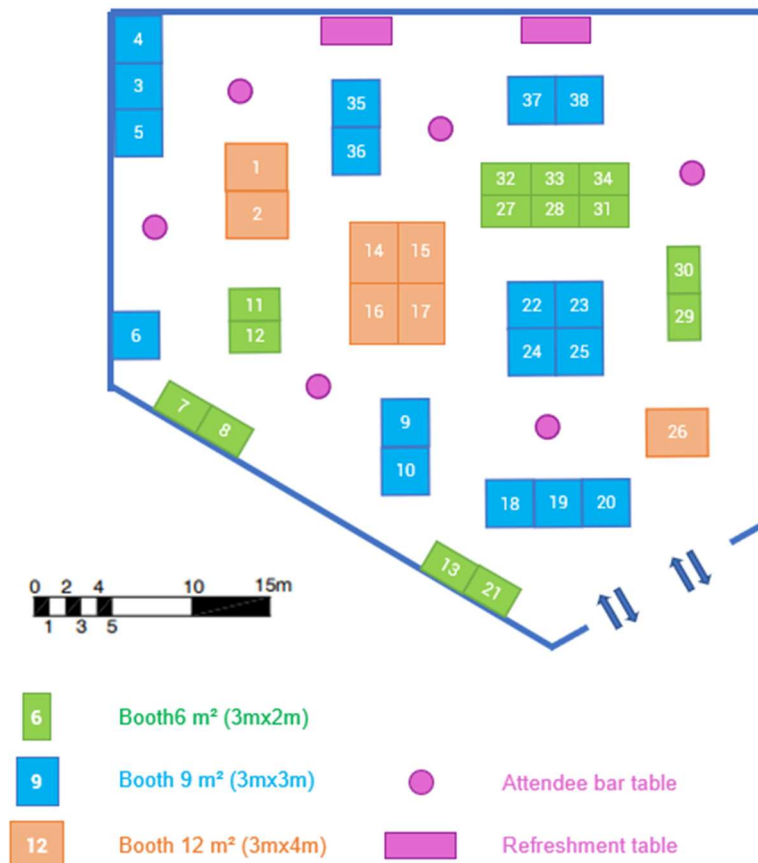




## Floor plan

The exhibition floor plan can be downloaded on <http://dsc2022.org/exhibit/guidelines-for-exhibitors/>

### DSC 2022 Europe VR Exhibition Floorplan



## Booking terms & conditions

**Please read these terms and conditions carefully.**

After validating your registration form, you will be issued a quotation within a few days. After your validation of this quotation, you will be issued the final invoice. The reservation is confirmed after payment of a 20% deposit (or full payment).

Payment term is 30 days and has to be done by credit card or by bank wire transfer.

Exhibitors are responsible for the delivery, set-up, maintenance, dismantling, insurance and security of their own exhibition stand at the conference. Exhibitors are also responsible for ensuring the arrival of any materials sent by courier or mail.



## Booth fees

Size	Before May 31 <sup>st</sup> 2022	After May 31 <sup>st</sup> 2022
6 m <sup>2</sup>	€ 2,950.00 € 2,650.00 *	€ 3,450.00 € 3,050.00 *
9 m <sup>2</sup>	€ 4,050.00 € 3,650.00 *	€ 4,950.00 € 4,500.00 *
12 m <sup>2</sup>	€ 5,050.00 € 4,600.00 *	€ 5,650.00 € 5,450.00 *

\* Discount for Driving Simulation Association Members  
and for startups (<5 years old, <20 employees)

**Exhibitor's attendees benefit from a special fee of €400.**

**Extra large booths (approx. 20 m<sup>2</sup>) are also available (€ 9,000.00) for large driving simulators installations. Please contact us if you are interested.**

Please note that all our prices are excluding VAT.

## Cancellation policy

- If you wish to cancel your booking before July 31<sup>st</sup> 2022, there will be a 50% refund.
- If you wish to cancel your booking after July 31<sup>st</sup> 2022, there will be no refund.
- If you pay after the deadline (July 31<sup>st</sup> 2022), the price will increase of 20%.



# GENERAL INFORMATIONS

## CONTACTS

### Organization team

Lucile FRUGIER – DSC 2022 Exhibition Manager

Phone: 06.83.71.91.19

E-mail: [exhibition@dsc2020.org](mailto:exhibition@dsc2020.org)

### Contact on-site

Elodie IGERSEIM – Exhibitor Service

Phone: 03.83.37.21.55

E-mail: [exposants@strasbourg-events.com](mailto:exposants@strasbourg-events.com)

### Technical Manager on-site

Bruno SAULNIER – Technical Manager

Phone: 06.61.38.55.12

E-mail: [bsaulnier@strasbourg-events.com](mailto:bsaulnier@strasbourg-events.com)

## ACCESS TO THE PALAIS

**By road :** Motorway A35  
Exit A350 WACKEN  
Av. Herrenschmidt

**By train : SNCF**  
Station 15 minutes away  
TRAM link



### By plane :

ENTZHEIM airport

TER link

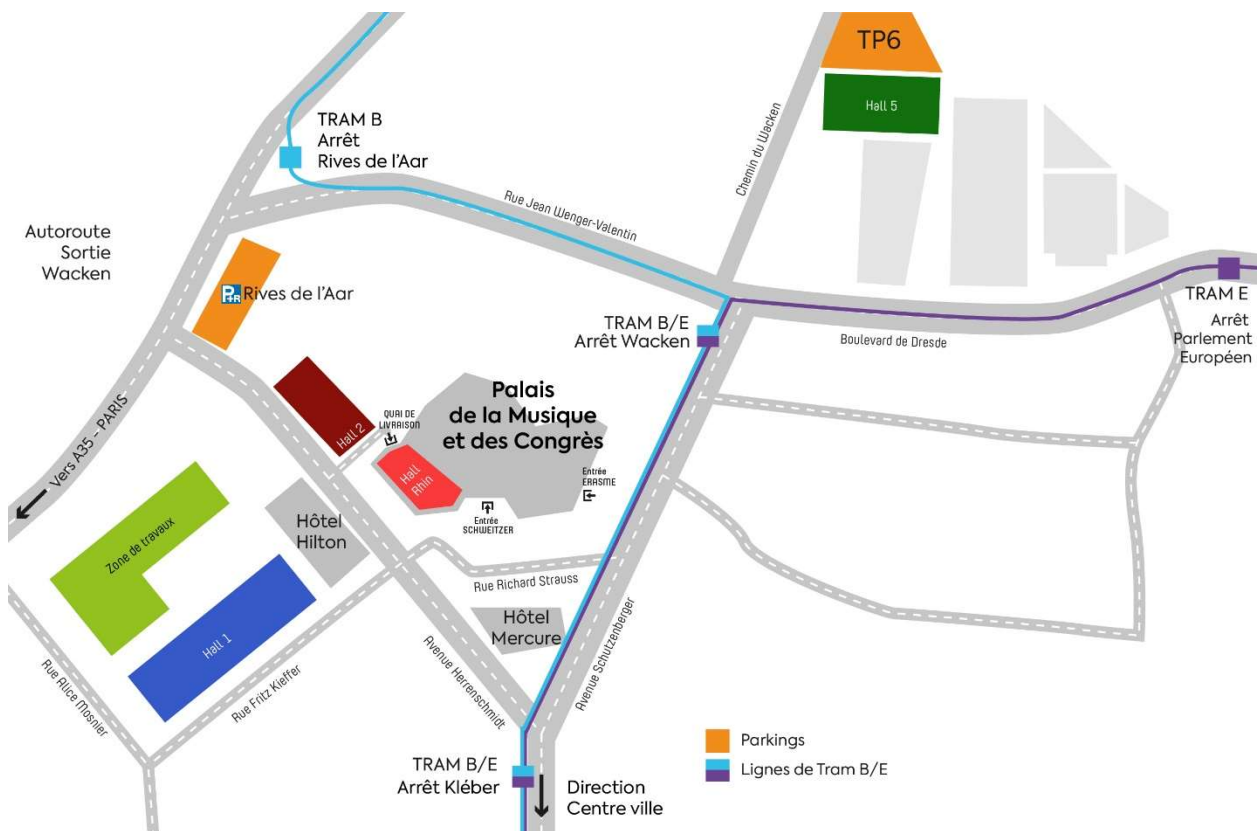
Airport City Centre / Station  
then TRAM link

### By Tram :

Line B : Direction HOENHEIM

Line E : Direction Robertsau Boecklin

Stop: Lycée KLEBER or WACKEN







## PARKING

After unloading equipment, exhibitors should park in the TP6 car park.

**It is strictly forbidden to park in the technical courtyard at the Palais des Congrès, except when unloading.**

## EXHIBITORS UNLOADING

FOR UNLOADING ONLY, access to the Palais des Congrès can be made per the Rhin delivery platform (see attached plan below).







## HOURS

Installation period	Wednesday, 14th September 2022 From 8:00am to 6:00pm
Exhibition opening period	Thursday, 15 <sup>th</sup> September 2022, from 8:30am to 7:30pm Friday, 16 <sup>th</sup> September 2022, 8:30am to 2:30pm
Breakdown period	Friday, 16 <sup>th</sup> September 2022, From 2:30pm to 7:30pm

## DELIVERY

**Delivery must be made between September 12<sup>th</sup> and September 14<sup>th</sup>.**

**The delivery times are as follows: 8h-11h30**

Packages sent by exhibitors must meet the following conditions to be accepted:

- Each package must bear the label provided on the following pages, duly completed
- You must contact a freight forwarder / carrier who will be able to deliver your packages to your stand.
- The Palais des Congrès reserves the right to refuse delivery if the information necessary for its delivery is not indicated.

**THE RESPONSIBILITY OF STRASBOURG EVENEMENTS WILL NOT BE COMMITTED IN THE EVENT OF LOST OR DETERIORATED PACKAGES IF THESE CONDITIONS (DELIVERY TIME AND LABELING) ARE NOT FULFILLED.**

**The verification of the good reception of your parcels is done with your carrier who will provide you a good of good delivery, and not STRASBOURG EVENTS.**

**STRASBOURG EVENEMENTS does not take care in any case of the expenses of reception, the expenses of customs clearance or others (carriage paid).**



## Your contact at Strasbourg Events

Mr Bruno SAULNIER

[bsaulnier@strasbourg-events.com](mailto:bsaulnier@strasbourg-events.com)

06-61-38-55-12

## International Delivery

International packages must be shipped with International Commercial Terms in DDP (Delivered Duty Paid). Goods delivered to final destination, import customs clearance and taxes payable by the seller / shipper.

## Delivery address

Shipments for an event should be addressed to the PALAIS DE LA MUSIQUE ET CONGRES - Avenue Herrenscheidt - 67082 STRASBOURG Cedex, specifying the name and date of the event and the number and name of the stand.

## Delivery of pallets

Please note that the receipt of pallets will be done on written request in advance.?  
Please indicate the name and arrival time of your carrier, the value of the pallet.  
STRASBOURG EVENEMENTS is released from any responsibility in case of theft or breakage during transport.  
No content verification will be performed.

## Unloading trucks and transport to the stand

They must be supported by the exhibitor.

You must use a forwarder / carrier for handling and unloading services.

**The PALAIS DES CONGRES does not provide the unloading equipment**

## Storage of packaging

STRASBOURG EVENEMENTS does not have premises for the storage of empty packaging during the duration of exhibitions.

These must therefore be immediately removed as and when assembly and, if necessary, brought back at the time of disassembly.

All packaging type storage: cartons, cans, pallets, in the exhibition surfaces, in the clearances as well as in the immediate surroundings of the halls is strictly forbidden.



## Pickup

**The removal must be done on the day of disassembly, or September 19th .  
Between 8h and 11h30.**

The PALAIS DES CONGRES can not contact your carrier on your behalf.

You must ensure the repackaging of your equipment, labeling, and leave the packages on your stand.

The responsibility of STRASBOURG EVENEMENTS can not be engaged in any way on the disappearance or destruction of any material left after the event.

You must also check that your package is billed and paid to your carrier before making your request for recovery of your package, whether for its transport but also regarding customs clearance if necessary.

The Palais des Congrès reserves the right to refuse delivery if the information necessary for its return is not indicated.

The Palais des Congrès also reserves the right to have all objects left by the exhibitors at the end of the event removed and transported to public landfills by the exhibitor.



# LABELLING

PLEASE PRINT THIS LABELLING AND PUT IT ON EACH OF YOUR PACKAGES

**NO PACKAGE WILL BE ACCEPTED WITHOUT THIS LABELLING**

**DO NOT COVER**

**DSC 2022 EUROPE VR**

21<sup>st</sup> Driving Simulation & Virtual Reality Conference & Exhibition

A Human Connection



WHEN  
September 14-16, 2022



WHERE  
Strasbourg, France

**ANY PACKAGE WHICH DOES NOT CONTAIN THIS INFORMATION WILL BE REFUSED**

**OBLIGATORY INFORMATIONS TO THE ATTENTION OF THE CARRIER:**

Booth Name: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Responsible of the Booth (from your society) M. ou  
Mme \_\_\_\_\_

Phone number of the booth responsible, on site Booth (from your society):  
\_\_\_\_\_

**DELIVERY AREA:**

**EXHIBITOR NAME :**

**AT**

PALAIS DE LA MUSIQUE ET DES CONGRES

Avenue Herrenscheidt – 67082 STRASBOURG CEDEX

**QUAI : RHIN**



### Securing of stands

It is recommended that you never leave your stand unattended during the installation and dismantling of installations. Valuables must be locked away.

### Cleaning of stands

STRASBOURG EVENEMENTS provides general cleaning of the aisles every morning.

### Insurance

The Organiser is responsible for the overall insurance for the exhibition in terms of fire and civil responsibility. Each exhibitor is responsible for taking out any additional insurance they deem necessary.

Neither the organisers nor Strasbourg Evènements may be held responsible for theft or damage to personal goods belonging to exhibitors either during visiting hours or during the installation and dismantling of stands.

### Safety regulations

Exhibitors must strictly respect security regulations and those specifically relating to the event. <http://www.strasbourg-events.com/>

Exhibitors must strictly comply with the provisions set out in the Fair regulations, communicated by the Organiser.



# INFORMATIONS ABOUT THE STAND

## DESCRIPTION OF BASIC STAND



Floor	Grey tile (optional carpet*)
Electricity	Power: 1kW electrical box
Furniture	One 140x70cm rectangular table and 2 grey chairs <i>Catalogue upon request</i>

\*to book in advance with the organization

## DESCRIPTION OF THE EQUIPPED STAND\*



Floor	Red tile with carpet
Structure	Grey or white lacquered aluminum frame Height of the structure: 2,40 m
Sign	Standardized format (0,55 m x 0,17 m), front/back. Maximum 18 characters (Including spaces). One sign per stand.
Electricity	Track lighting featuring 3 spotlights of 100W: 1 track per stand under 15m². Service box with differential circuit breaker 30mA and 3 outlets Power: 3kW
Furniture	One 140x70cm rectangular table and 2 grey chairs <i>Catalogue upon request</i>

\*to book in advance with the organization




# ADDITIONS\*

To return before Monday, 15<sup>th</sup> August 2022  
([exhibition@dsc2022.org](mailto:exhibition@dsc2022.org))

Exhibitor: .....

Number of stand: .....

Item (installation and use for the duration of the exhibition)	Price per Unit ex. VAT (in €)	Qty	Total ex. VAT (in €)
Carpet	10,00 € / m <sup>2</sup>		
Additional table 140x70cm	50,00€		
Panel poster (Height 2m x width 1m)	60,00 €		
1m <sup>2</sup> storehouse (with lockable door)	120,00 €		
2m <sup>2</sup> storehouse (with lockable door)	240,00 €		
<b>Connection:</b> 1 à 6 kW <u>EXTRA**</u> service box (supply and installation)	90,00 €		
<b>Lighting:</b> <u>EXTRA**</u> track 3 spotlights of 100W	30,00 €		
<b>Internet :</b> DSL Line (installation and use for the duration of the exhibition)	150,00 €		
Mobile screen 40" + HDMI cable	480,00 €		
Mobile screen 46" + HDMI cable	675,00 €		
Mobile screen 55" + HDMI cable	795,00 €		
Power strip	15,00 €		
Extension plug	15,00 €		
Standing table and 3 chairs 	200,00 €		
Continued next page			



<b>Cleaning:</b> Individual cleaning of the stand (for the duration of the exhibition)	50,00 €		
<b>TOTAL ex. VAT</b>			
VAT 20%			
<b>TOTAL inc. VAT</b>			

*\*Additions to equipped stand (see description of the package on page 12), including renting, set-up and recovery.*

**\*\*Please note that all equipped stands are furnished with a track lighting featuring 3 spotlights of 100W (2 if more than 15m<sup>2</sup>) and a service box with 3 outlets (Power: 3kW)**

For more specific equipment, please contact us at [exhibition@dsc2022.org](mailto:exhibition@dsc2022.org)

Request date:

Name, signature and stamp:



WARNING – This document (1 page) must be completed and returned

# SIGN

To return before Monday, 15<sup>th</sup> August 2022  
 (exhibition@dsc2022.org)

Exhibitor: .....  
 Stand number: .....  
 On-site contact: .....  
 Name and billing address: .....  
 .....  
 Phone: .....  
 Fax: .....  
 E-mail: .....

## Sign text

*Please write the exact title of the sign you want on stand in the squares below, in capital letters (only for equipped stands):*

--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--

Request date:

Name, signature and stamp:



# PAYMENT

## Payment per card or per wire transfer

Prices are established for the duration of the exhibition. They include installation costs, renting, maintenance and recovery. All missing or damaged equipment will be billed.

No order will be taken into account without its whole payment (inc. VAT). An invoice will be send after reception of the order (page 15). Bank details will figure on the invoice.

# NOTES

## Attachment System

Please plan for the following authorized forms of attachment:

Small chains and small S-hooks. Please remember that it is PROHIBITED to pin, screw, or glue anything on the partitions, banners, and posts. Double-sided tape must be removed by the exhibitor during breakdown.

## **EXHIBITORS WILL BE BILLED FOR ANY DAMAGE TO THE MATERIAL**

## Important:

It is prohibited to close the open side of a stand. It is strictly prohibited to carry out any work involving smoke exhaust ducts, electrical circuits and telephone lines, and any piercing, hanging or sealing, unhinging doors, and installing an antenna.

The exhibitor will be charged in full for repair and damage resulting from non-observance of the clauses stated above.



# IMPLANTATION

To return before Monday, 17<sup>th</sup> August 2020  
([exhibition@dsc2022.org](mailto:exhibition@dsc2022.org))

Exhibitor: .....

Stand number: .....

## IMPORTANT

Please indicate below the placement of requested additional equipment (service boxe(s), storehouse, DSL line...):

### BACK OF THE STAND


WAY

Request date:

Name, signature and stamp:





**WARNING – This document (4 pages) must be returned signed and initialed.**

## SAFETY REGULATIONS

### Exhibition safety specifications

#### 1 .INSTALLATIONS AND DECOR

The exhibitor must respect all measures set forth by the general provisions and the Nov. 18, 1987 decree concerning exhibit halls.

Monitoring the execution of the measures in the aforementioned text is the responsibility of the exhibitor as well as the organizer.

They must be in contact with the safety manager for proper application of these texts. In the case of a serious infraction, corrective measures that could be taken include removing the material exhibited from the premises, or the ending of the show, with the exhibitor being unable to claim any indemnity nor be freed from their obligation to pay the rent.

The exhibitor is especially obligated to ensure easy access at all times to the exit doors, emergency exits, and smoke evacuation devices (fire extinguishers and fire hose cabinets).

Fireproofing of installations must be performed by a qualified company, who also provide a seal of approval from an authorized organization. Each stand manager must provide the safety commission with the fire reaction certificate for materials used for installations or decor.

Certificates issued by foreign countries can be considered in the framework of ISO standards. Additionally, foreign exhibitors using materials imported from their own country which have not been tested in France must submit, at least 2 months before the event, samples of these materials to authorized laboratories who will produce certificates conforming to the standards set forth by current French regulations.

Materials used for installation and stand decor are regulated. The following is the French classification:

M 0 = non-combustible

M 1 = non-flammable

M 2 = low flammability

M 3 = moderate flammability

M 4 = high flammability

The following materials are authorized:

- Materials with a fire reactivity classification after being tested in an authorized French laboratory (LCPP, CSTB, LNE, SNPE, LCRB or INERIS) and accompanied by an official report (Procès-Verbal) issued by the laboratory (official report to be requested from your supplier)
- Materials with conventional classification: M 0 = metal, glass... M 3 = wood and wood by-products (solid wood, plywood, slatted wood, particles and fibres) with a thickness greater than or equal to 18 mm

ATTENTION! The official reports (Procès-Verbaux) specifying in which conditions of use the classification is valid:

- On the floor, on walls, on the ceiling...
- Free-standing, hung, attached...
- on support: uninsulated M 0, wood with a thickness greater than 19 mm...
- Framework, wainscoting and carpeting of stands must be made of material with a minimum classification of M3.
- Wall-hangings and stretched fabric must have a minimum classification of M2.



- Signs, bulletins, posters and banners affixed to the walls, whose total surface area is less than 20% of the wall surface of the stand, can be used without a fire-reactivity requirement.

Initial

- Loose signs, bulletins, posters and banners whose surface area is greater than 0.5 m<sup>2</sup>, garlands, vellums and plastic materials should have a minimum classification of M 1 (or be completely attached to supports with a minimum classification of M1).

Fabric covering horizontal tables, trestles and display cases must have a minimum classification of M 1. Fire-reactivity and fire-proofing certificates must be supplied by the exhibitor during stand assembly at the latest.

Artificial or dried plants are authorized in limited quantities.

Stands must be built on only one level (except for layouts to be submitted to the organizer). The exhibitor is obligated to respect the floor dimensions of their stand and not encroach upon the aisles, required open space and emergency exits.

Signs bearing both green and white writing together are prohibited.

Lasers: Any exhibitor using a laser at their stand is required to inform the technical department at the Palais des Congrès (M. Patrice Gatti) 2 months before the event.

The Palais des Congrès reserves the absolute right to remove any dangerous or unsanitary material, or material emitting disagreeable, harmful or irritating odours, as well as any installations likely to harm the general environment.

The Organizer and exhibitor will take the exhibition surfaces in the condition they were found to be in from the time they start being used and will return them at the time agreed upon, in the same condition.

The Palais des Congrès does not have premises available for storing empty packaging during the exhibition period.

Those which must be imported gradually by the exhibitors and the organizers, who are responsible concerning proper security.

## 2- EMERGENCY SIGNS, EQUIPMENT AND EXITS

- a- Emergency equipment (extinguishers) must remain visible and accessible.
- b- Structures and additional decor must not conceal writing that indicates exits or evacuation routes (exit, emergency exit).

## 3 - COMBUSTIBLE MATERIALS

Storage of wood, paper, cardboard and miscellaneous packaging is prohibited in the exhibition space. The use of combustible gas is prohibited and the use of flammable liquids is regulated (please contact us).

## 4 - PROTECTION OF THE PUBLIC

All presentations and demonstrations are performed under the full responsibility of the exhibitor. Dangerous elements and notably: moving systems, hot, pointy or sharp surfaces must be:

- Either protected by a screen or a rigid, firmly fixed, well-adapted housing,
- Or set back at least 1 meter away from foot traffic.






Initial

## 5 - ELECTRICAL INSTALLATION

The exhibitor is responsible for electrical installation, except for the electrical control panel delivered to their stand.

It is prohibited to modify the technical characteristics of the aforementioned panel (location, circuit breaker, fuses, etc.).

The exhibitor is obligated to respect the safety rules detailed in the official texts, notably:

- a) the electrical control panel must be accessible at all times.
- b) it is prohibited to use:
  - isolated cables for voltage lower than 500 volts, which notably prohibits the HOVHII cable (scindex),
  - splicers (cables must be correctly attached),
  - connections not protected by "plexo" type branch circuit boxes,
  - power strips; the only authorized power strips are those with a cord,
  - discharge lamps not compliant with standard NFC 15150.
- c) It is recommended to use double isolation Class II (two) material, symbol:   
 Devices from Class I (one), symbol  must be grounded.
- d) Halogen projectors must be:
  - positioned at a maximum height of 2.25 m
  - firmly attached in horizontal position,
  - far away from all flammable materials,
  - equipped with glass safety screens or an equivalent material (metal grills are not authorized),
  - fed by conductive cables of 1.5 mm<sup>2</sup> allowing the terminal of the device to be linked to the ground conductor on the stand delivery box. 
- e) String lighting
  - must be composed of non-flame propagator cables (category C2)
  - their sockets must be fused to the conductors that feed them,
  - the power indicated for light bulbs must be respected (15 W max).
- f) Coils: supply cables must be completely unwound.
- g) Outside of the event opening hours, power at stands must be shut off.  
 For any additional information, you can contact the organizer, who can carry out an inspection of the installations before the opening and during the event  
*Any installations that are found to be non-compliant with current regulations and standards must be brought into compliance by the exhibitor before the event opening.*

*This information includes the primary rules to respect but is not an exhaustive presentation of the rules. If you have a question or need additional information, please consult our guidance department by emailing your request to: [resolution.mdb@hotmail.fr](mailto:resolution.mdb@hotmail.fr)*

Initial



## REGULATIONS FOR STAND ACCESSIBILITY FOR PEOPLE WITH DISABILITIES (Excerpts from the decree of August 1, 2006)

### RECEPTION OF THE PUBLIC

Counters, reception desks and service windows: the height of at least one of the counters, desks or service windows must be accessible to people with reduced mobility, meaning a maximum height of 0.80 m. Furthermore, to allow passage of the feet and knees of someone in a wheelchair, the reception counter must have an empty space in the lower portion measuring less than 0.30 deep, 0.60 m long and 0.70 m high.

### STAND RAISED BY A FLOOR

When it cannot be avoided, a slight difference in level can be resolved by a curved projection or can be supplied with a bevelled edge whose height is less than or equal to 2 cm. This height can reach 4 cm if the projection includes at any point a slope not exceeding 33%.

Any stand equipped with a floor higher than 4 cm on which the public is invited must be outfitted with an access ramp.

This ramp must be fully integrated into the stand (so it does not encroach upon the traffic aisle), and should be 0.90 m long with a slope:

- of 8% if it is < 2 m long
- or 12% if it is less than 0.50 m long.

### VISUALLY IMPAIRED

The quality of lighting, artificial or natural, of traffic must be such that all walkways are lit without creating visual difficulty. The areas of the walkways that could cause a loss of balance for people with disabilities must be lit with reinforced lighting or with contrasting markings (yellow and black strip, plant...)

Information must be visible, legible and understandable by people with disabilities. Information supports must contrast with their immediate environment.

Information placed on these supports must have a high contrast with the background, and the written characters must have a minimum height of 15 mm for signs and information related to orientation, and 4.5 mm otherwise.

Green and white writing together is prohibited, as it is reserved for fire safety signage.

### INSPECTION

The subcommission for accessibility for persons with disabilities will inspect the compliance of the stands before the event is open to the public.

### INSURANCE

The organizer, the natural and legal persons who represent him are obligated to ensure:

- "All risk, including theft," all goods which are brought to Centre des Congrès, for a show, an exhibition, a convention, etc.... from the time they arrive to the time they leave. This insurance must also cover the goods while they are transported, handled, mounted and dismantled by the personnel at Palais des Congrès or with the help of equipment and resources belonging to Palais des Congrès.

Regardless of the cause or nature of possible damage of these goods, the Organizer, the natural and legal persons who represent him must include mention of this waiver of recourse.

- "In public liability" for damage to third parties during the duration of their time on the premises of the Palais des Congrès.

PLEASE SIGN AND INITIAL THIS DOCUMENT AND RETURN IT TO US ALONG WITH THE WRITTEN PHRASE, "SIGNED AND AGREED"

Signed in:

On:

« Signed and agreed »

Name of signatory, signature and company stamp